

JOB DESCRIPTION
Interfaith Outreach Organizer to Communities of Color
Inclusive Justice Program formerly,
Lesbian, Gay, Bisexual and Transgender (LGBT) Issues Program

JOB TITLE: Interfaith Outreach Organizer

TIME COMMITMENT: 10 – 20 hours per week;
January 28, 2008 – September 30, 2008

SALARY: \$13.00 – \$19.50 depending upon experiences (no benefits)

LOCATION: Traveling throughout Michigan;
Focus Communities:
Detroit, Lansing, Grand Rapids/Kalamazoo
Office located @ 319 Braun Court; ANN ARBOR, MI

APPLICATION DEADLINE: January 1, 2008

PROGRAM DESCRIPTION: The Michigan American Friends Service Committee (AFSC) Inclusive Justice Program is grounded in the Quaker belief of the presence of God in every individual and that therefore each person is uniquely precious and entitled to full freedom of life and expression. This understanding is at the heart of AFSC's long-standing commitment to work in support of same gender loving, lesbian, gay, bisexual, transgender and queer people. The Michigan AFSC Inclusive Justice Program is responsible for organizing communities and people of faith and spirituality on a statewide level to lift up a powerful and prophetic justice seeking voice for Same Gender Loving, LGBTQ rights and recognition.

RESPONSIBILITIES:

- Assist with organizing and outreach in interfaith and spiritual SGL, LGBTQ, communities of color and with other communities and programs within Michigan.
- Assist with LARA trainings, Faith Action Network Circles (FAN), Together In Faith (TIF) Collaborative and developing trainings to address specific community needs to build Faith and Spiritual Movement.
- Attend Community Meetings relevant to FAN work
- Work to identify, support and involve community members in FAN, TIF and other AFSC events; maintain a database that includes these relationships and their involvement with AFSC programs.
- Engage communities in pledge signing and actions to address legislation and local ordinances as needed
- Develop and maintain a media contact list
- Assist constituencies with writing Letters to the Editors to create a more normative environment of peace and inclusion.
- Other responsibilities include assisting with the development of a FAN handbook, putting the handbook online and other assignments as assigned.

- Attend and participate in trainings, events (including NGLTF Creating Change Conference), monthly AFSC meetings, bi-weekly Inclusive Justice Staff meetings and weekly supervision meetings
- Assist with organizing and publicizing “Education Elected Official” days

QUALIFICATIONS:

- Two years or more of experience in organizing and relationship building.
- Willingness and ability to cultivate relationships in the SGL, LGBTQ communities, especially SGL, LGBTQ communities of color.
- Two years or more of professional experience organizing workshops, conducting and developing trainings
- Ability to communicate effectively, orally, and in writing, and computer literacy
- Demonstrated ability to create and sustain inclusive and safe space for volunteers
- Ability to multi-task, complete projects and follow-through on assignments
- Demonstrated ability to work independently and as part of a team
- Knowledge or willingness to learn about SGL, LGBTQ issues, history of peace and anti-oppression work.
- Interest and experience working with people of diverse backgrounds, including differing religions and faiths.
- Required to work some evenings, weekends, and occasional travel. Possess a valid driver’s license and have access to reliable transportation.
- Commitment to Quaker values and testimonies. Understanding of and compatibility with the principles and philosophy of the American Friends Service Committee (AFSC), including non-violence and the belief in the intrinsic worth of every individual.
- Computer skills (PC/Windows), particularly in word processing, spreadsheet and database applications (MS Office), and e-mail.

COMPENSATION: Salary is \$13.00 – \$19.50 per hour – depending on experience, temporary 10 – 20 hours per week.

APPLICATION: A full job description is available upon request, or to apply send a resume and cover letter to M. Jackson via the internet at annarborLgbt321@hotmail.com; or fax to 312-427-4171; or mail to 637 S. Dearborn-3rd Floor. Chicago, IL 60605

The American Friends Service Committee is an Affirmative Action/Equal Opportunity Employer. Qualified persons are encouraged to apply regardless of their religious affiliation, race, age, sex, gender identity, sexual orientation or disability.